



PUBLIC TRUSTEE AND GUARDIAN

Guardianship and Management of Property Act 1991

DECLARATION/CLAIM FOR PAYMENT

PRIVACY COLLECTION STATEMENT (*INFORMATION PRIVACY ACT 2014*) OVERLEAF

This form of declaration is to be used by a person/organisation claiming:

- a. payment by the Public Trustee and Guardian on behalf of a person under management or attorneyship by the Public Trustee and Guardian.
- b. reimbursement of an expense incurred on behalf of a beneficiary of a trust administered by the Public Trustee and Guardian.

All sections must be completed for this claim to be considered.



On completion, this form must be signed, attaching any supporting evidence eg invoice and sent to the Public Trustee and Guardian.

The form may be either scanned and emailed to ptg@act.gov.au or sent by mail to PO Box 221 Civic Square ACT 2608.

1. CLAIMANT

Family name

Given name/s

Postal Address

Mobile No

Other Phone No

2. YOUR RELATIONSHIP TO THE PERSON YOU ARE SEEKING PAYMENT FROM (eg Spouse, Parent, Guardian)

3. PERSON YOU ARE SEEKING PAYMENT IN RESPECT TO

Family name

Given name/s

Sex (Male/Female/Other):

Date of Birth:

Email Address:

Current Address

Home Address

4. AMOUNT OF CLAIM

\$ _____

5. DETAILS OF CLAIM (provide all details eg if holiday, breakdown of accommodation, airfares, food, fuel, carer etc)

6. FUNDS TO BE TRANSFERRED TO

(Account Name) _____

(BSB) _____

(Account Number) _____

7. DECLARATION BY CLAIMANT

I, _____ of _____

do solemnly and sincerely declare that to the best of my knowledge, information and belief, the information contained in this application is true and correct.

I make this solemn declaration by virtue of the *Statutory Declarations Act 1959* and subject to the penalties provided by that Act for the making of false statements in Statutory Declarations, conscientiously believing the statements contained in this declaration to be true in every particular.

(Signature of Claimant)	(Full name of witness) Signed in my presence by -
	(Signature of witness)
	(Qualification of witness)

8. DATE OF DECLARATION

PRIVACY STATEMENT

The information provided to the Public Trustee and Guardian in and forming part of this declaration will not be provided by the Public Trustee and Guardian to any other person or agency except in accordance with the duties and responsibilities of the Public Trustee and Guardian.